Implementing criteria and indicators for sustainable forest management

Pan-European Forum

Vienna, Austria 8-9 October 2013

Practical Information

1. **Registration & Materials**
   We encourage the participants to register at the earlier convenience on our online [registration form](#), but please note that the registration for this event will be closed on **September 6th**. Pease note that there are not any registration fees for this event.

2. **Venue**
   The event will take place at the University of Natural Resources and Life Sciences (BOKU).
   Address: Gregor Mendel Strasse 33, 1180 Vienna, Austria.

3. **Language and documents**
   The Forum will be held in English with simultaneous interpretation in Russian. Background documents in English are posted at the [Forum's website](#). We kindly request you to bring your own copies.

4. **Currency**
   Euro (EUR)
   Find current exchange rates [here](#).

5. **Logistics**
   Travel to/from Vienna
   We are kindly asking our participants to make their own travel arrangements to/from Vienna. From Vienna airport there are several options to proceed to the venue/hotels:

   By Taxi
   Arriving at the airport you will find an array of taxis at your disposal. You can hire them directly after check-out at the exit (see map below). Prices belong to the travel distance (start price: € 3,80 + ~ € 1,30/km), thus the transfer to BOKU may cost you around € 50,-.
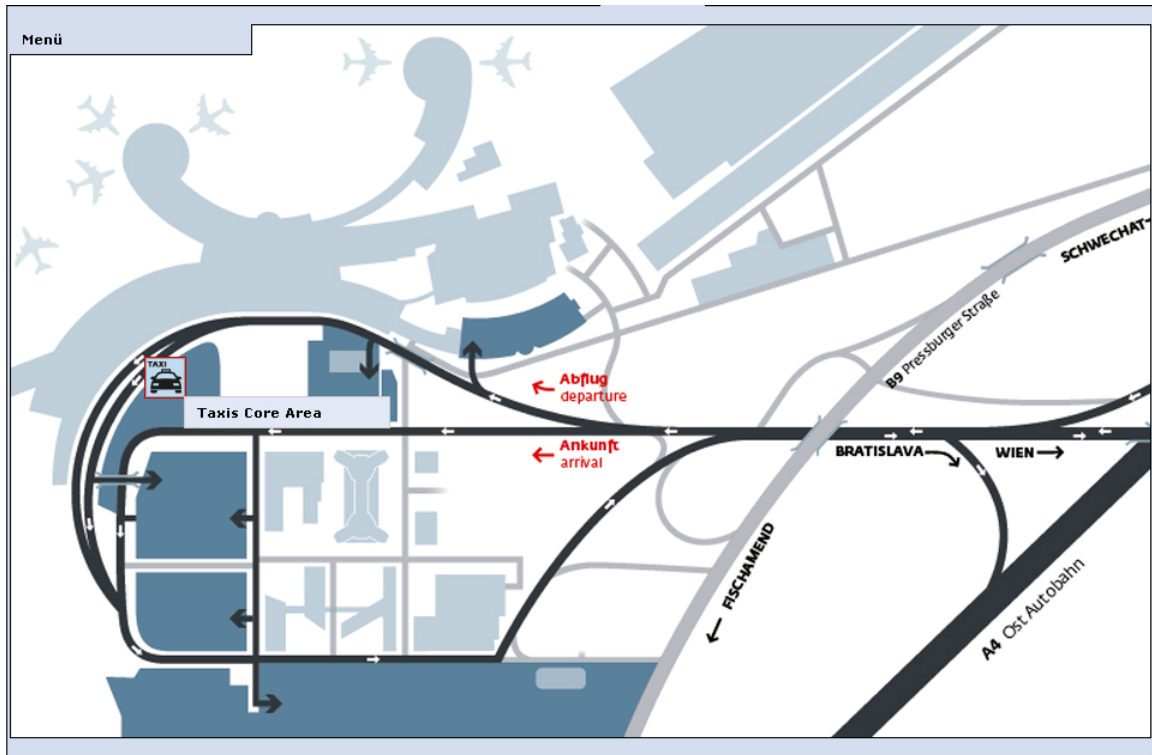
Figure 1: Overview Vienna airport (core area)

Different specialized companies offer pre-bookings (via telephone/e-mail or online – just click "ctrl + the link" in the table below) at fix rates (~ € 35,- for one-way):

Firma	Telefon
Airport Driver	+43-1-22822
Airport Jet - Set Service	+43-1-7007-33141
ATS Airport Transfer Service	+43-1-7007-35905
C & K Airportservice	+43-1-44444
Flughafentaxi.at	+43-1-330-15-05
40100	+43-1-40100

More information is available at
http://viennaairport.com/jart/prj3/va/main.jart?rel=en&content-id=1249344074251&reserve-mode=active

<u>By Train</u>

Additionally, you can go by train (CAT – City Airport Train) and continue by metro or taxi. The CAT takes you in 16 minutes nonstop to the city centre (one-way € 11, return € 17). The company offers a "cat-cab" service to subsequently deliver you to your hotel (and vice versa). You can directly book in advance via

http://www.cityairporttrain.com/Infos/Infos-zur-Fahrt.aspx?lang=en-US

If you choose to go by CAT without the "cat-cab service", you will need to take different public modes of transportation described below. The easiest way to reach BOKU University from the final station (i.e. Landstrasse – Wien Mitte) is as follows:

- Take the metro **U 4** (direction Heiligenstadt) and go to *Heiligenstadt*
- Continue by bus **10 A** (direction Niederhofstrasse) until bus stop *Dänenstrasse*.

Busses depart directly in front of the main entrance / exit. Tickets are available on terminals within the station (€ 2,-). These tickets can be used for any single trip within Vienna – you may change lines, but you may not interrupt your journey (and please don´t forget to stamp them!).

Please be aware of the following opening hours:

CAT	05:36 to 23:36 (daily)
Metro	05:00 to 24:00 (Mo – Fr)
	24 hours (Sa + Su)

6. **Transportation in Vienna**

Vienna is well covered with public means of transportation (i.e. metro, tram, bus). Several ticket options exist (e.g. 1, 2 or 4 trip; 24, 48 and 72 hours). You can purchase them in the ticket offices at various metro stations (Mo – Fr, 6:30-18:30) or at the terminals within the stations. For trams and busses you may buy them directly from the driver (but: the price is € 2,20).

Tickets must be stamped in the blue ticket stampers before boarding. You find them

- onboard of trams and busses
- at the barriers before entering the underground railway

For more information please visit
http://www.wienerlinien.at/eportal/ep/home.do?tabId=0

Important notices about Wienerlinien:

- Please note that ticket controls are frequent and unpredictable. You should always have a ticket. In case you are caught without a ticket you are liable to pay a fine of € 100,-.
- You can use this network map to plan public Transportation routes in Vienna
- Timetables are available online

Alternatively you can also take a taxi. All taxis are metered – if one doesn´t have a meter please do not ride in it. As indicated above (5. Logistics) prices belong to the travel distance. The starting price is € 3,80, a single kilometer is around € 1,30. We recommend the following taxi companies:

http://www.taxi40100.at/	40100 / +43-1-614550
http://www.taxi60160.at/	60160 / +43-1-614550
http://www.taxi31300.at/	31300 / +43-1-476760

For other useful information on transportation, a list of taxi companies and respective numbers please check this webpage.

7. **Accommodation**

We are kindly asking our participants to make their own accommodation arrangements. To ease your planning process we have reserved a contingent of rooms in three recommendable hotels (see list below; all prices incl. taxes, service & breakfast), each of them with special rates and convenient in terms of distance and travelling from and to the venue. You can make use of one of these rooms by indicating "CI-SFM 2013" as a keyword during the reservation/booking procedure (this is true for all three hotels). The rooms will be pre-reserved until 23 August 2013, afterwards we cannot guarantee any further availability.

Hotel Kaiser-Franz-Josef
http://www.deraghotels.de/en/hotels-vienna/hotel-kaiser-franz-joseph-vienna.html

Single (economy)	78,-
Single (business)	83,-
Double (economy) single use	100,- 85,-
Double (business) single use	105,- 90,-

The venue of the event can be easily accessed from the hotel by walking to the bus stop "Friedlgasse" and entering the bus 39A (direction Heiligenstadt) to stop "Silbergasse", from there you can take the bus 10A (direction Niederhofstraße) and proceed to stop "Dänenstraße". If you prefer to walk it might take you around 20 minutes (distance: 1.4 km).

Hotel Park Villa
http://www.parkvilla.at/en/index.php

Single (standard)	88,-
Single (superior)	98,-
Single (superior garden view)	108,-
Double use (for all cases)	40,-

From Hotel Park Villa you can take the bus 37A (direction Dänenstraße) or 40A (direction Döblinger Friedhof) from the "Währinger Park" station and exit directly in front of the main entrance of the BOKU University when getting off at the third stop "Linnéplatz". By foot it will take you approximately 10 min (< 1 km).

Hotel Senator
http://www.rainer-hotels.eu/senator/default-en.html

Single	89,-
Double	99,-

You can access the venue from Hotel Senator by taking bus 10A at bus stop "Hernalser Hauptstraße/Wattgasse", not far from the hotel, and exit at "Dänenstraße".

In the following two figures we provide you with an overview of the various locations and a more detailed look on the relevant bus stops in the surrounding of the venue.
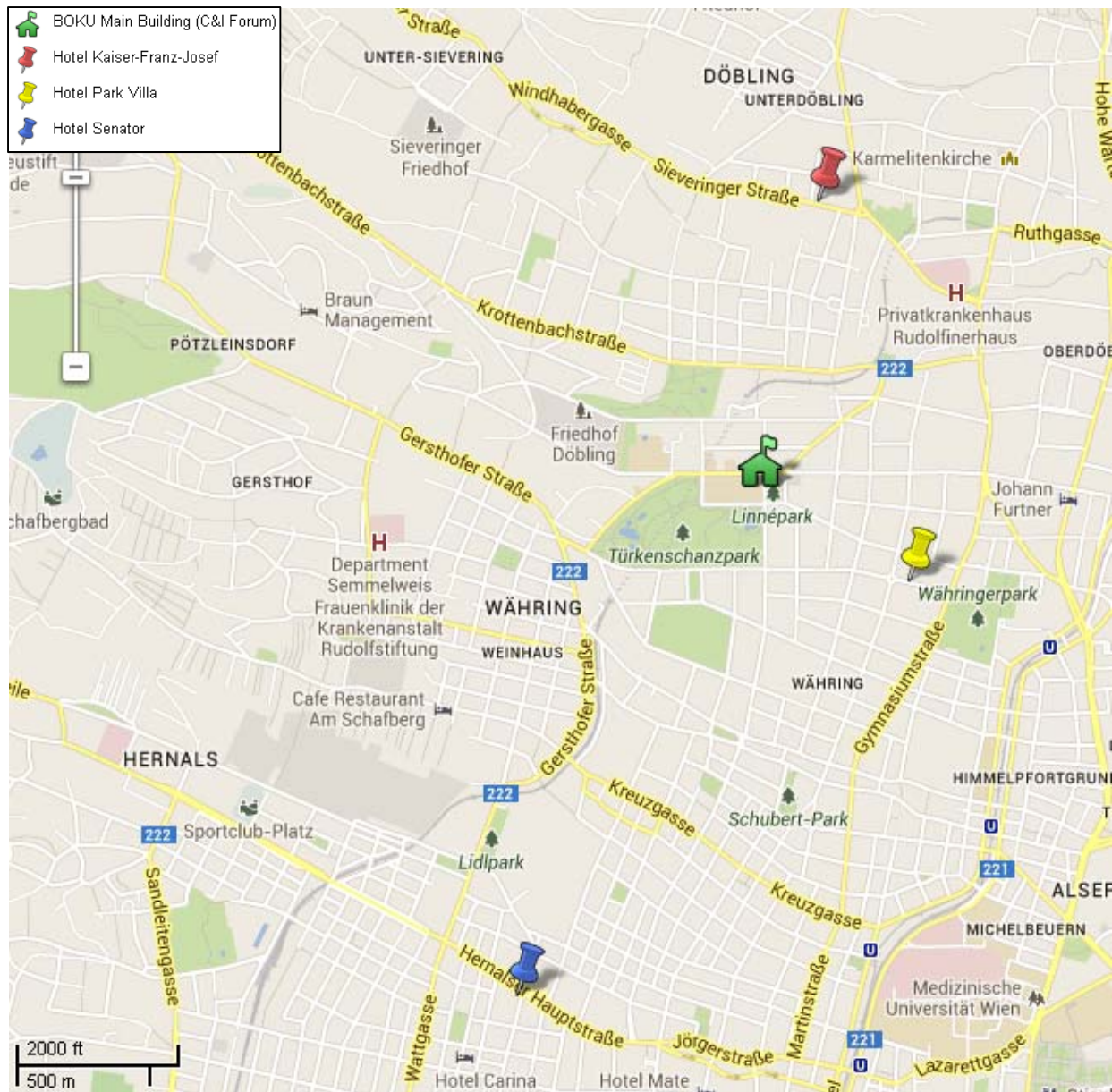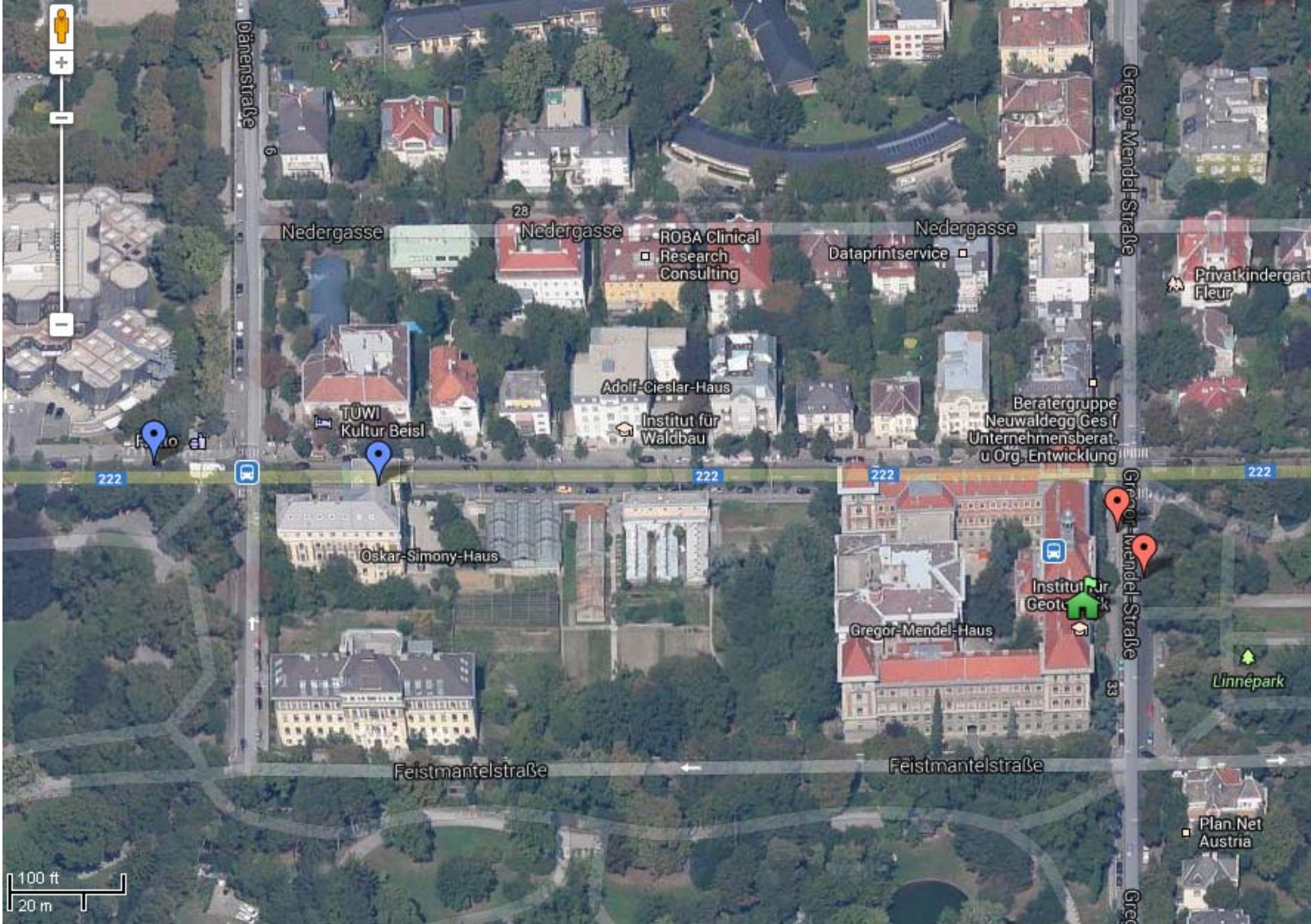
Figure 2: Overview map, highlighting forum venue and recommended hotels

Please click here for the interactive map. You can navigate by clicking on the respective icons on the website for instance.

bus stop Dänenstraße   BOKU Main Building (C&I Forum)   bus stop Linnéplatz

8. **Touristic Information**

    Below you will find a list of useful websites with information about Vienna:

    - [Vienna Info](#) – Tourism information Portal of Vienna
    - [Culture & History](#) – Vienna City Administration

9. **Contact Information**

    Please do not hesitate to contact us with any further questions you might have. For content related issues please contact Ms Christelle Rambour (christelle.rambour@efi.int, Tel: +358 504075307) with questions on logistics please contact Mr Patrick Huber (patrick.huber@efi.int, Tel: +43 6507536340).